

DRAFT - 4-H Poultry Project – 2022 St. Joseph County Grange Fair Job Assignments - DRAFT

Superintendent = Angie Landis (269-679-4931)
Assistant Superintendents = Michele Kelley (269-503-1146)
Karrie Landis (269-271-3415)
Karyn Scheffler (734-341-4366)

Attention: Please notify the St. Joseph County MSU Extension office immediately at 467-5511 (before the fair) if you find you are unable to carry out one or more of your work assignments. 4-H Fair office hours are as follows:

- 8:00 a.m. - 7:00 p.m. Saturday 9/17 through Thursday 9/22
- 8:00 a.m. - 10:00 p.m. Friday 9/23 and Saturday 9/24

“Thank you” in advance for your help!

Date	Time	Job Assignment	No. Helpers Needed	Volunteers (Routinely assigned Supt. & Asst. Supt. jobs already listed)
		Preparation of 4-H housing facilities.	(see right)	3 helpers per club (members, leaders &/or parents)
Sun. 9/11	11:00 a.m. - 3:00 p.m.	Poultry Project Evaluation Note: Coordinator, clerks and judges to <u>meet</u> at 10:00 a.m. at 4-H poultry barn to review evaluation process and go over instructions for filling out judging sheets.	4	1. Angie Landis (Supt.) 2. Karrie Landis (Asst. Supt.) 3. Michele Kelley (Asst. Supt.) 4. Karyn Scheffler (Asst. Supt.)
Fri. 9/16	4:00 - 7:00 p.m.	Weigh-in and housing of 4-H poultry West end of barn 28. Arrive by 3:45 p.m.	7	1. Angie Landis (Supt.) 2. Michele Kelley (Asst. Supt.) 3. Karrie Landis (Asst. Supt.) 4. Karyn Scheffler (Asst. Supt.) 5. Regina Schinker 6. Kayla Irelan 7. Vince Scheffler 8. Katie Irelan 9. Hannah Landis/Ashley Pasch 10. Gail Miller
Sat. 9/17	Due to 4-H Fair Office by 9:00 a.m.	Prepare hand-written lists of market chicken and market turkey class assignments and deliver to 4-H Fair Office for computer input.	4	1. Angie Landis (Supt.) 2. Michele Kelley (Asst. Supt.) 3. Karrie Landis (Asst. Supt.) 4. Karyn Scheffler
Sat. 9/17	≈ 11:00 a.m.	Set-up for and assistance with the 4-H Poultry Show. (Immediately following completion of 4-H Dog Show) (10 tables & chairs)	4	1. Angie Landis (Supt.) 2. Michele Kelley (Asst. Supt.) 3. Karrie Landis (Asst. Supt.) 4. Karyn Scheffler (Asst. Supt.) 5. Chance, Chase & Jenna Scheffler
Sat. 9/17	1:00 p.m.	4-H Poultry Show Poultry Show (2 judging clerks, 1 announcer)	5	1. Angie Landis (Supt.) 2. Karrie Landis (Asst. Supt.) 3. Karyn Scheffler (Asst. Supt.) 4. Michele Kelley (Asst. Supt.) 5. Brenda Eggleston (BS clerk) 6. Ashley Pasch 7. Kayla Irelan 8. Gail Miller 9. Katie Irelan 10. Samantha Hoekstra
Sat. 9/17	~ 9:00 p.m.	Clean up after Poultry Show	3+	All Members!!!
Sun. 9/18	Due to 4-H Fair Office by 9:30 a.m.	Deliver hand-written 4-H Market Chicken and Market Turkey Sale Orders to 4-H Fair Office for computer input.	4	1. Angie Landis (Supt.) 2. Michele Kelley (Asst. Supt.) 3. Karrie Landis (Asst. Supt.) 4. Karyn Scheffler (Asst. Supt.)

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Sun. 9/18	1:30 p.m.	Record Poultry Project trophy winners' names on trophy cards.	2	1. Angie Landis (Supt.)
Thurs. 9/22	~10:45 a.m.	Line-up of 4-H poultry for the Small Animal Market Livestock Sale. The sale starts at 10:00 a.m. Poultry (Turkeys & Chickens) are the second species to sell in the Small Animal Sale in 2022. Reminder: Champion Pens will bring both birds to the sale, everyone else will bring one bird to represent their pen.	5	1. Angie Landis (Supt.) 2. Michele Kelley (Asst. Supt.) 3. Karrie Landis (Asst. Supt.) 4. Karyn Scheffler (Asst. Supt.) 5. Regina Schinker
Thurs. 9/22	10:00 a.m.	Recording of buyer number, buyer name and sale amount for each "sale", with distribution of the sale information to the member as he/she leaves the sale ring.	2	1. Regina Schinker 2. Julie Stoll 3. Becky Stoll
Sat. 9/24	10:00 p.m.	Check out/loading of 4-H market poultry destined for processing, plus clean-up of cages following load-out.	10 +	<i>All Clubs and Members!</i>
		Power wash barns	4	ALL MEMBERS!
Sun. 9/25	6:00 - 8:00 a.m.	All breeding stock and take home market animals must be picked up by their owners.		
Sun. 9/25	6:00 - 9:00 a.m.	Clean up cages and barns.	10 +	ALL CLUBS
Mon. 10/3 & Tues. 10/4	9:00 a.m.	Placing of telephone calls to buyers reminding them of date, time and location to pick up processed poultry and/or rabbits.	2	1. 2.
Wed. 10/5	5:00 - 7:00 p.m.	Distribute processed animals to buyers at building #45. Arrive at 3:30 p.m. to help set-up for distribution.	4	1. Angie Landis (Supt.) 2. Michele Kelley (Asst. Supt.) 3. Karrie Landis (Asst. Supt.) 4. Karyn Scheffler (Asst. Supt.)